

**MINUTES** of the Personnel Committee  
held in the Committee Room, Council Office, High Street, Tywyn,  
on Wednesday 22 January 2020 at 7:40 p.m.

**PRESENT:** Councillors: R. McCoo E. Jones, A. Lewis, J. Pughe (Chairman), A.W. Evans, M. Cooling

**OFFICER PRESENT:** Francesca Pridding (Town Clerk)

**IN ATTENDANCE:** No Councillor in attendance

**1. APOLOGIES:** None

**2. DECLARATION OF INTEREST:** None

**3. PUBLIC AND PRESS**

To move resolution to exclude press and public in accordance with Section 12A of the Public Bodies (Admission to Meetings) Act, 1960

**RESOLVED:** To exclude the public and press with Councillor John Pughe proposing and Councillor Aled Lewis seconding the motion.

The Town Clerk left the meeting at 7:45

**4. COMPLAINT AGAINST THE CLERK**

To consider complaint made against the Clerk by Councillor Quentin Deakin on the 6<sup>th</sup> December 2019

Councillor Deakin complained that the Clerk had produced inadequate minutes for a Finance Committee Meeting held on the 4<sup>th</sup> December 2019 and that during this meeting the Clerk had put Councillors at personal risk by leaving the office and locking the front door.

The Town Clerk re-entered the meeting to provide information at 7:50

The Town Clerk left the meeting at 8:05

The Committee concluded that the Town Clerk had acted reasonably and that there was no case to answer.

**RESOLVED:** To reject Councillor Deakin's complaint by unanimous vote.

**RECOMMENDATION:** That the Council adopts a procedure whereby when a Councillor wishes their verbatim comments recorded in the Minutes, that the proposal be put to the entire Committee and voted upon.

The meeting was declared closed at 8:12 pm